Fee Paying International Student Program Enrolment Policy

At Brighton Secondary School we aim to provide international students with a study program which meets their individual needs, as well as providing the support necessary for students to succeed.

The fees that you pay to International Education Services (IES) cover a number of administration costs as well as enrolment at this school - normal school fees and tuition fees for a standard study program. In some cases your home stay fees are also included as well as overseas student health cover (OSHC).

*N.B. A Macbook is required for all students in Years 9 to 12, iPad for Year 8 students. Please read Fees paid do not include below for more information.

Accordingly Brighton Secondary School agrees to provide international students with:

- Access to a wide curriculum including the SACE subject English as an Additional Language or Dialect at Year 8, 9, 10, 11 and 12
- A standard stationery pack for each school year of enrolment
- A personalised induction and orientation program, including course and career counselling
- A student identification card
- Access to the school internet and email services
- Ten dollars ($10.00AUS) allocated for printing purposes via the student curriculum network upon enrolment
- Access to a wide range of languages by negotiation
- A weekly pastoral care lesson which assists in your support, social integration, and course and career counselling.
- An International Student Handbook
- Orientation Program
- English language support for students who have identified English language difficulties
- Unscheduled lesson support with a School Support Officer (SSO)
- Sports fees - Knockout and Zone sports (including sports uniform cost)
- Subject course fees as stipulated in course handbook
- Language course fees for SACE students
- Assessment and reporting documentation
- Regular review of your academic and social progress
- A Macbook or iPad available to loan from the International Student Programs Office
  - Macbook and case for all Year 9, 10, 11 and 12 Study Abroad Program (SAP)
  - iPad and cover for all Year 8 students
- In the event of damage it will be the student’s responsibility to pay any repair costs.
- The Macbook / iPad must be returned in the same condition it was initially borrowed at the completion of the student’s program.
- All international students will be asked to sign a Macbook/iPad agreement which outlines their responsibilities once issued with their Macbook / iPad.
- Mathematics calculator for all SAP students will be available to loan from the International Students Program Office
- Textbooks for all SAP students will be available for loan to SAP students from the Library
- Information and support to change visa status support
- Secure area for storage of valuables
- Home stay family support
- Referral to external support services if required, at no charge
Fees paid do not include:

- Uniform
- All calculators for SACE Graduate students
- SACE Graduate students in Year 9-12 can purchase or loan the base model Apple Macintosh Notebook computer.
  - Students can purchase a Macbook from the school in order to ensure compatibility. Brighton Secondary School’s Macbook package includes: a pre-images Macbook, external hard drive, carry case, software, maintenance.
  - Students will be invoiced after enrolment
  - Students can loan a Macbook and case (hard drive not supplied) for the duration of their program.
  - In the event of damage, it will be the student’s responsibility to pay any repair costs.
  - The Macbook must be returned in the same condition it was initially borrowed at the completion of the student’s program.
  - All international students will be asked to sign a Macbook/iPad agreement which outlines their responsibilities once issued with their Macbook. Please refer to the One to One Learning Program Macbook Policy 2013 on Brighton Secondary School’s website for further information http://www.brightonss.sa.edu.au/about-us/one-to-one-learning/
  - Privately supplied computers cannot be supported through the school network due to site licensing agreement.
- Individual music tuition fees and hire of instrument
- Report replacement fees
- Volleyball and/or Music Tours
- SA Volleyball affiliation fee
- Camps or excursions
- School formal tickets
- School photos
- Language fees for Study Abroad Program (SAP) students
- Year Book
- SACE enrolment and processing fees
  (SACE is South Australian Certificate of Education. They invoice students who enrol in SACE courses fees to cover the administration of SACE results and the certificate – Year 10 PLP - approximately $112, Year 11 -approximately $231 and Year 12 – approximately $517 per year)
- N.B. International students will be charged for any resources or equipment borrowed and not returned in good condition from the school e.g. text books, Macbook, calculators, musical instruments and sports uniforms etc.

International students who believe that their study program is not meeting their needs or who find themselves in any financial difficulty are invited to discuss the matter(s) with the Principal and / or the Coordinator International Student Programs.
We would also like to remind students that as providers of educational programs, by law, Brighton Secondary School is required to monitor student adherence to the conditions of the student visa and temporary residency in Australia.

These include:

- Regular and prompt payment of fees to International Education Services
- Regular attendance at lessons and submission of work
- Satisfactory course achievement
- Immediate notification of change of address and other contact information (including during holiday periods)
- Written explanation of any absence due to illness or other genuine reason
- Written application to the International Student Program Coordinator or Manager for any absence of more than 1 day of a school term at least two weeks before the absence
- Students must maintain full time enrolment
- Students are not allowed to repeat a course more than once

The school will monitor compliance with these conditions and is obliged to immediately report any non-compliance to International Education Services and the Department of Immigration and Citizenship.

Home Stay Family Expectations

It is an expectation that all students studying at Brighton Secondary School are accommodated in home stay arrangements approved and managed by International Education Services.

Applications to live independently are only approved in exceptional circumstances by the principal for students who:

- are over 18 years old and studying at Year 12 level
- have completed at least one term of Year 12 study
- have shown a good study ethic and sound academic performance

Course Approval

Students have access to a wide curriculum, however approval to study a course at Stage 2 level will require satisfactory completion of the subject (or a related subject) at Stage 1.

We hope that you enjoy your stay with us and invite all international students and home stay parents to become fully involved in the wider aspects of school life at Brighton Secondary School.

Lynlee Graham
Coordinator International Student Programs
January 2014

Olivia O’Neill
Principal