Fee Paying International Student Program Enrolment Policy

At Brighton Secondary School we aim to provide international students with a study program which meets their individual needs, as well as providing the support necessary for students to succeed. The fees that you pay to International Education Services (IES) cover a number of administration costs as well as enrolment at this school - normal school fees and tuition fees for a standard study program. In some cases your home stay fees are also included as well as overseas student health cover (OSHC).

*N.B. A Macbook is required for all students in Years 9 to 12.

Accordingly Brighton Secondary School agrees to provide international students with:

- Access to a wide curriculum including the SACE subject English as a Second Language at Year 10, 11 and 12
- A standard stationery pack (including school planner) for each school year of enrolment
- A personalized induction and orientation program, including course and career counselling
- A student identification card
- Access to the school internet and email services
- Ten dollars ($10AUD) allocated for printing purposes via the student curriculum network upon enrolment
- Access to a wide range of languages by negotiation
- A weekly pastoral care lesson which assists in your support, social integration, and course and career counselling
- An International Student Policy and Procedure Folder
- English language support for students who have identified English language difficulties
- Unscheduled lesson support with the Bi-Lingual School Support Officer (BSSO)
- Sports fees – Knockout and Zone sports (including sports uniform cost)
- Subject course fees as stipulated in course handbook
- Language course fees for SACE students
- Additional assessment and reporting documentation as needed
- Regular review of your academic and social progress
- A Macbook, external hard drive and slip case for all Year 9, 10 and 11 Study Abroad Program (SAP) students in 2011 will be available from the International Student Programs Office
- Graphics calculator and textbooks for all SAP students will be available for loan to SAP students from the Library
- Information and support to change visa status support
- Secure area for storage of valuables
- Home stay family support
- Complimentary tickets to the Valedictory and Presentation Evening or all Year 12 students and home stay families
- Referral to external support services if required, at no charge
Fees paid do not include:

- Uniform
- A graphics calculator (SACE Graduate students requirement for higher level mathematics)
- SACE Graduate students in Year 9-11 are expected to purchase the base model Apple Macintosh Notebook computer and an external hard drive
  - Students are encouraged to purchase a Macbook from the school in order to ensure compatibility.
  - Brighton Secondary School’s Macbook package includes: a pre-images Macbook, external hard drive, carry case, software, maintenance and insurance for approximately $1400AUD. Students will be invoiced after enrolment
  - All international students requiring a Macbook will be asked to sign a Macbook agreement which outlines their responsibilities once issued with their Macbook. Please refer to the One to One Learning Program Macbook Policy 2011 on Brighton Secondary School’s website for further information
    
  - Privately supplied computers cannot be supported through the school network due to site licensing agreement.

- Individual music tuition fees and hire of instrument
- Report replacement fees
- Camps or excursions
- School formal tickets
- School photos
- Language fees for Study Abroad Program (SAP) students
- Year Book
- SACE enrolment and processing fees

(SACE is South Australian Certificate of Education. They invoice students who enrol in SACE courses fees to cover the administration of SACE results and the certificate – Year 10 PLP - $112, Year 11 - approximately $231 and Year 12 - approximately $517 per year)

*N.B. International students will be charged for any resources or equipment borrowed and not returned in good condition from the school e.g. text books, Macbook, calculators, musical instruments and sports uniforms etc.

International students who believe that their study program is not meeting their needs or who find themselves in any financial difficulty are invited to discuss the matter(s) with the Principal and / or the Coordinator International Student Programs.
We would also like to remind students that as providers of educational programs, by law, Brighton Secondary School is required to monitor student adherence to the conditions of the student visa and temporary residency in Australia.

These include:

- Regular and prompt payment of fees to International Education Services
- Regular attendance at lessons and submission of work
- Satisfactory course achievement
- Immediate notification of change of address and other contact information (including during holiday periods)
- Written explanation of any absence due to illness or other genuine reason
- Written application to the International Student Program Coordinator or Manager for any absence of more than 1 day of a school term at least two weeks before the absence
- Students must maintain full time enrolment
- Students are not allowed to repeat a course more than once

The school will monitor compliance with these conditions and is obliged to immediately report any non-compliance to International Education Services and the Department of Immigration and Citizenship.

Home Stay Family Expectations

It is an expectation that all students studying at Brighton Secondary School are accommodated in home stay arrangements approved and managed by International Education Services.

Applications to live independently are only approved in exceptional circumstances by the principal for students who:

- are over 18 years old and studying at Year 12 level
- have completed at least one term of Year 12 study
- have shown a good study ethic and sound academic performance

Course Approval

Students have access to a wide curriculum, however approval to study a course at Stage 2 level will require satisfactory completion of the subject (or a related subject) at Stage 1.

We hope that you enjoy your stay with us and invite all international students and home stay parents to become fully involved in the wider aspects of school life at Brighton Secondary School.

Lynlee Graham
Coordinator International Student Programs
September 2011

Olivia O’Neill
Principal